



**Directorate for Assistant Chief Executive
Legal and Democratic Services**

Assistant Chief Executive: Lisa Marie Williams
Buckinghamshire Council
Council Offices
Walton Street
Aylesbury
Buckinghamshire
HP20 1YU

Carole Jackman
(Response sent by email)

dp@im.buckinghamshire.gov.uk
0300 131 6000
www.buckinghamshire.gov.uk

Reference: 16582411
3 August 2026

Dear Carole Jackman

Environmental Information Regulations 2004

Thank you for your request received on 6 July 2026 concerning the Construction Traffic Management Plan (CTMP2) submitted pursuant to Condition 10 of the planning permission for the new prison development at HMP Grendon/Springhill. We have processed your request under the Environmental Information Regulations 2004 (EIR). Please see our response below.

Your request:

Please treat this email as a request for environmental information under the Environmental Information Regulations 2004 made on behalf of the Joint Parish Councils.

The request relates to the Construction Traffic Management Plan known as CTMP2 submitted pursuant to Condition 10 of the planning permission for the new prison development at HMP Grendon/Springhill.

At an MoJ stakeholder meeting held on 26 June 2026, the MoJ stated that Buckinghamshire Highways had raised approximately 16 core queries concerning CTMP2; that these had been recorded in an issues or query tracker; and that the tracker formed the basis of detailed meetings between the applicant, Buckinghamshire Highways and Planning officers held on 21 May and 15 June 2026. The MoJ stated that nine of the issues had been marked or regarded as 'green' following the first stage of that process and that the remaining seven issues were discussed at the meeting on 15 June. This accords with the applicant's description of the tracker and the process followed in the stakeholder meeting.

The Joint Parish Councils request copies of:

- 1. The CTMP2 Highways issues/query tracker referred to above, including all versions held by the Council and versions showing the status of individual queries, including those marked or regarded as 'green'.*
- 2. The applicant's written responses recorded against or supplied in response to each of the Highways queries contained in that tracker.*
- 3. Documents, technical information, reports, plans, spreadsheets or written submissions supplied to Buckinghamshire Council by or on behalf of the Ministry of Justice, HMPPS, Laing O'Rourke or their consultants in connection with the CTMP2 meetings held on 21 May and 15 June 2026.*
- 4. Any meeting notes, minutes, action notes or action records held by Buckinghamshire Council relating to those meetings.*

For clarity, the Joint Parish Councils are not requesting legally privileged material.

The information is requested electronically.

If the Council considers that any part of the requested material engages an exception under the Environmental Information Regulations, we ask that the remainder be disclosed with only the information said to engage the exception redacted, and that the specific exception relied upon and the public interest assessment undertaken be identified.

CTMP2 is currently awaiting determination and the applicant has publicly indicated that a decision is anticipated in mid-July. We would therefore be grateful if the Council could provide the information as soon as reasonably practicable.

Our response:

Please find attached:

- The original CTMP Highways Issues Tracker setting out Buckinghamshire Council's comments and the applicant's initial responses.
- The CTMP Highways Issues Tracker containing Buckinghamshire Council's comments and the applicant's responses, including Buckinghamshire Council's subsequent review comments.
- The updated CTMP Highways Issues Tracker reflecting discussions held on 15 June 2026 together with the project team's further responses and agreed actions.
- An email chain relating to the CTMP2 workshop process and the exchange of the tracker between Buckinghamshire Council and the applicant.

These documents comprise the information held by Buckinghamshire Council within the scope of your request relating to the issues tracker, the applicant's responses, and documents exchanged in connection with the CTMP2 meetings.

In relation to Question 4, Buckinghamshire Council does not hold any formal meeting minutes relating to the meetings held on 21 May 2026 and 15 June 2026. The issues discussed, comments raised, responses received, and actions agreed are recorded within the tracker documents disclosed in response to your request.

Some information has been redacted from the disclosed documents. This information comprises third-party personal data and has been withheld under Regulation 13(1) of the Environmental Information Regulations 2004.

If you are unhappy with how we have handled your request, you may ask for an internal review within two months of receiving the response.

To help us carry out an effective review, please outline the specific aspects of the response you believe were incorrect or incomplete. Where no new information or grounds for concern are provided, the review is unlikely to reach a different outcome, as the Council's original decision has already been made following careful consideration of the relevant legislation and guidance.

Please send your request to access2information@buckinghamshire.gov.uk or by post to Information Governance, Buckinghamshire Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF.

If we perform a review and you are still dissatisfied, you may appeal to the Information Commissioner via www.ico.org.uk/make-a-complaint, by post at The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, or by calling 0330 123 1113.

Yours sincerely,

