

EDGCOTT PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD
AT 7PM ON MONDAY 20 MAY 2024
IN EDGCOTT VILLAGE HALL

64/24 Attendance and apologies

Attendance:

Cllr P Harper (Chairman)

Cllr R Webster

Cllr B Kay

Cllr S Gassor

In attendance:

C Jackman (Clerk)

Unitary Cllr Frank Mahon

1 Member of the Public

Apologies:

Cllr A Hawes

Unitary Cllr Angela Macpherson

65/24 Election of Chair

Cllr Harper, proposed by Cllr Kay and seconded by Cllr Webster was unanimously elected as Chair and signed the Declaration of Acceptance of Office.

66/24 Election of Vice-Chair

Cllr Webster, proposed by Chair and seconded by Cllr Kay was unanimously elected as Vice-Chair and signed the Declaration of Acceptance of Office.

67/24 Allocation of Responsibilities

a) Community Board and sub-groups

Cllr Harper

b) Energy from Waste Facility

Cllr Webster

68/24 Confirmation of Clerk as Responsible Financial Officer (RFO)

Clerk was confirmed as the RFO.

69/24 Members Interests

None.

70/24 Minutes of the meeting held on Monday 15 April 2024

The Council agreed that the minutes of the above meeting were correct, and the Chairman signed them.

71/24 Matters Arising

There were no matters arising.

72/24 Planning (2021-23 Planning applications/decisions are at Appendix 1)

This was discussed at the Annual Parish meeting and recorded at item 60/24 in the minutes of that meeting.

73/24 Rosefield Solar Farm

This was discussed at the Annual Parish meeting and recorded at item 60/24 1.3 in the minutes of that meeting.

74/24 Finance

a) Payment and Receipts

Payments of accounts and receipts at **Appendix 2** were noted.

b) Annual Governance and Accountability Return (AGAR)

The AGAR had been approved by the internal auditor.

In accordance with the current regulations, Edgcott Parish Council has declared itself exempt from sending the completed AGAR to the external auditor for a limited assurance review and has completed the Certificate of Exemption for submission to the external auditor. The council confirms that:

- i) The Annual Governance Statement was approved and signed by the Chair and RFO.
- ii) The Annual Accounting Statement was approved and signed by the Chair and RFO.

Action: Clerk to Forward the Certificate of Exemption to the external auditor and display the relevant documents on the notice board and website.

75/24 Village Hall

Cllr Gassor reported that:

- two members of the committee had resigned and that she was hoping to discuss the way forward at a meeting soon and to encourage “new blood” to join the committee.
- Hall cleaning had become an issue as the current income did not cover the cost of a regular cleaner.
- Following the damp proof work the hall would need to be professionally cleaned.
- The marks on the floor, caused by the dance class, were becoming a problem as they were difficult to remove. Various suggestions were made to rectify the problem, e.g purchase of a heavy duty floor cleaner or asking the dance class to use their own mats.

It was noted that the following events had been planned:

- Plant Sale
- Bacon Butty morning
- D Day commemorations

It was agreed to continue pay Castle Water by cheque.

76/24 Highways and footways

This was discussed at the Annual Parish meeting and recorded at item 60/24 3 in the minutes of that meeting.

Cllr Kay raised the issue of access to Buckingham Road from Leonard Close as children were using a gap in the hedge and he believed that a safety barrier should be erected to stop them running into the road.

Action: Chair and Cllr Kay to have a site visit to decide the way forward.

77/24 Speedwatch

This was discussed at the Annual Parish meeting and recorded at item 60/24 6 in the minutes of that meeting.

78/24 Street Lighting

This was discussed at the Annual Parish meeting and recorded at item 61/24 7 in the minutes of that meeting.

79/24 HS2

- a) It was noted that HS2 will take back the yellow notice board which was considered to be unsuitable for the area.
- b) An application for additional MVAS had been made to the HS2 safety fund.

80/24 East West Rail

No updates were available.

Action: Clerk to remove this item from the agenda

81/24 Community Board and sub-groups

Chair was unable to attend the last meeting and there were no updates.

82/24 Street Furniture

a) Benches

The bench on Grendon Road has now been stained. Chair thanked the local school girl, who had helped with the work as she wanted to add it to her portfolio.

b) Bus Shelter

This was discussed at the Annual Parish meeting and recorded at item 60/24 8 in the minutes of that meeting.

83/24 Quarterly Newsletter

This was discussed at the Annual Parish meeting and recorded at item 60/24 11 in the minutes of that meeting.

84/24 Policy Review

It was agreed to adopt the revised Financial Regulations and adopt the new Biodiversity Polic.

85/24 Correspondence, Circulars and Consultations

All correspondence, circulars and consultations had been forwarded to councillors by email.

86/24 Any Other Business

- a) EWR had offered to run a first aid course and we are waiting for a date sometime after the 1st June.
- b) The D Day soldier had been fixed to the village hall wall.
- c) The King's portrait had been put up in the village hall.
- d) Chair had attended a briefing on Bucks Council's Street Trading License Consultation. The proposed changes to the license had caused concern among parish\town councils and as a consequence, Bucks had agreed that the new license would not apply to local events.

87/24 Date, time and venue of next meeting

The next Parish Council meeting will be held in Edgcott Village Hall at 6pm on Monday 1 July 2024.

The meeting closed at 8.20pm.

Signed (Chairman) _____ **Date** _____

STATUS OF PLANNING APPLICATIONS AWATING A DECISION

Reference	Address	Status
22/899/APP	Hm Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 OTL	Awaiting decision
22/01900/ALB	Hm Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 OTL	Awaiting decision
22/03098/APP	Land Adjacent To Lawn Hill Edgcott Buckinghamshire	Refused
22/03384/AOP	Littleton Manor Farm Bicester Road North-West Of Waddesdon HP18 OJR	Awaiting decision
22/A3098/DIS	Land Adjacent To Lawn Hill Edgcott Buckinghamshire	Approved
23/00079/REF	Land Adjacent To Lawn Hill Edgcott Buckinghamshire	Appeal Allowed
23/00274/APP	Hm Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 OTL	Approved
23/00412/COUAF	Dunsty Hill Farm Edgcott Road Calvert Green Buckinghamshire OX27 0BJ	Refused
23/00529/APP	Land From The South West Of Quainton To The North Of Grendon Underwood Doddershall Quainton Buckinghamshire	Awaiting decision
23/01151/APP	Hm Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 OTL	Approved
23/02098/APP	St Michaels Church Church Lane Edgcott Buckinghamshire	Approved
23/02099/COUAR	Barn To The North Of The Grendon Road Edgcott Buckinghamshire HP18 OTN	Refused
23/03233/PIP	Lea House Lawn Hill Edgcott Buckinghamshire HP18 OTT	Approved
23/03549/COUAF	Perry Hill Farm Perry Hill Edgcott Buckinghamshire HP18 OTS	Refused
23/03875/APP	Rookery Farm Granborough Buckinghamshire MK18 3NJ	Awaiting decision
24/00338/APP	Perry Hill Farm Perry Hill Edgcott Buckinghamshire HP18 OTS	Approved
24/00911/COUAR	Ash Tree Farm Lawn Hill Edgcott Buckinghamshire HP18 OTT	Awaiting decision

Appendix 2

Income and Receipts					
Date	Description		Payment	Income	Ref
08/04/2024	Valda Energy	Inv 00793710: VH elec 19 Mar 24 to 18 April 24	41.01		DD 1
10/04/2024	BALC	Inv 5232: 2024-25 BMKALC / NALC Subs	42.42		101235
10/04/2024	HugoFox	Inv 101236: Website April 2024 - March 2025	143.86		101236
12/04/2024	Bucks Council	1st precept payment		5375.00	
29/03/2024	SSE Energy	Inv 00618983: street lighting 1 Feb 24 to 29 Feb 24	134.79		DD 2
10/04/2024	SSE Energy	Credit note 00078265: street lighting 1 Feb 24 to 29 Feb 24	-134.79		DD 3
10/04/2024	SSE Energy	Inv 00682473: street lighting 1 Feb 24 to 29 Feb 24	6.64		DD 4
14/04/2024	SSE Energy	Inv 00725826: street lighting 1 Mar 24 to 31 Mar 24	7.10		DD 5
17/04/2024	SSE Energy	Inv 00735965: street lighting 1 Dec 23 to 31 Dec 23	4.26		DD 6
18/04/2024	SSE Energy	inv 00746766: street lighting 1 Jan 24 to 31 Jan 24	4.26		DD 7
19/04/2024	RBLI	RBLI Memorial soldier	201.00		101237
23/04/2024	Castle Water	Inv 10002014406: VH water 1 March 24 to 31 March 24	11.37		101238
07/05/2024	Valda Energy	00825913: VH electricity 19 Apr to 18 May 24	17.42		DD 8
20/05/2024	Mrs M R Rose	Inv 16 May 2024: Internal Audit AGAR FY 23-24	50.00		101239
20/05/2024	Graham Warner	Inv 16 May 2024: VH remedial damp work	3,523.20		101240